

St Margaret's RC Church Edinburgh Children's Liturgy Member Volunteering Role January 2017

Role: Children's Liturgy Team Member

Responsible to: Team Leader Margaret Harkins and Parish Priest Fr Kelly

Description of Role: To work with the pre-school and primary school children of St Margaret's Parish in sharing the Sunday gospel at Children's Liturgy.

- To encourage children aged approximately 3-11 years to attend and participate fully in the children's liturgy during Sunday Mass in school term time.
- To assist in the provision of a week to week programme of activities and work sheets to expand on the Sunday gospel theme.
- To encourage the children to explore the gospel theme and to take part in prayer, praise, contrition and intercession.
- To liaise with their parents as necessary and ensure that all children are safely taken between the Church and the parish room.
- To liaise with the Parish Priest, other members of the children's liturgy team and other members of the parish.
- To keep any money collected by the children for the SCIAF parish project safely and to hand it on to the Parish Priest at regular intervals.
- To set up the Hall before Mass and to tidy up afterwards.
- To follow the Guidance on Awareness and Safety in our Catholic Communities issued by the National Office for the Protection of Children and Vulnerable Adults from the Bishop's Conference of Scotland.
- To undertake safeguarding in the Catholic Church training sessions for St Margaret's Parish.

Support provided:

Initially you will be an observer and then partner an experienced Children's Liturgy team member and play a supporting role during Children's Liturgy, until you feel confident to take on the role as one of the leaders. You will always work with at least one other team member during Children's Liturgy, and may also have assistance from parents accompanying their own children to Children's Liturgy, as well as a young person who is undertaking voluntary service under the Duke of Edinburgh's Award programme.

A written programme for the "running order" and song/prayer sheets for Children's Liturgy are provided, as well as a leader's materials book and supporting activity sheets for each child, to complement the gospel theme each week.

28th January 2017

Guidance and training materials on Safeguarding Children and Young People are provided to all team members and the opportunity to attend training is offered by the Archdiocesan Office on a regular basis.

Regular meetings of the team take place to offer support and friendship and to allow for the sharing of new ideas for Children's Liturgy.

Time required:

- Preparation time - 30 minutes before Mass when on duty.
- Attendance at Children's Liturgy during Mass approximately every 4 weeks during school term time.
- Attending one meeting for all Children's Liturgy team members each term.
- Arranging a replacement if you are unable to attend at a particular Mass.
- Initial commitment is for one year.

Gifts and talents:

- A full commitment to the Parish and to the Church.
- Good communication skills.
- An ability to relate well to and respect children and their parents.
- A commitment to the spiritual, emotional and physical well-being of the children.
- A willingness to join the PVG Scheme and to undergo checking and approval as a volunteer in accordance with the Church's Guidelines

Contact:

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